

# Improving Future Practice: The National Adult Guidance Conference

16-17 October 2011

Congress House/St Giles Hotel, London

2011 Conference

Professional and personal development  
for those working in adult guidance

## Join us in London on 16-17 October 2011

This year's NAEGA Conference **Improving Future Practice: The National Adult Guidance Conference** will be held in central London and offers a programme packed with the latest insights into future plans, a highly focussed range of relevant and practical sessions, advice and support, as well as opportunities for your voice to be heard.

Improving Future Practice is an opportunity for all working in adult guidance – practitioners, managers and strategists – to:

- Learn about plans for the future of the guidance profession
- Have your say on these far reaching changes and their impact on all practitioners and managers

- Access a programme of highly relevant, subject specific workshops which offer new insights, evidence based techniques and strategies that work
- Develop your professional and personal skills with up to the minute CPD
- Meet and share experiences with like-minded experts from across the UK

Time and resources are currently under severe pressure. Training events must offer the highest quality content, the best value for money and prove to deliver very effective results from very little time away from the office. Improving Future Practice has been designed to meet all three of these necessary criteria in today's world.

This year in recognition of the pressures on time we have condensed the main conference into just one day away from the office, at Congress House on Monday 17th October.

However we do not underrate benefits of networking and sharing experiences with like-minded professional from across the UK. So on Sunday 16th you are invited to join us at the St Giles Hotel for an afternoon of activities, debate, discussion and interaction.

This will be a great opportunity to meet up with colleagues, make new friends and get the ball rolling with a topical discussion before – and no doubt over – dinner (and escape the Monday morning rush hour!).

## Delegate details

Surname

Forename

Position

Organisation/Employer

Address

Town

County

Postcode

Telephone

Email

Please note communication will generally be by email so please ensure you complete this section with your preferred email address

Are you a NAEGA member? No / Yes

My membership number is

Please tell us if you have any specific sensory, mobility or dietary requirements

Please note bookings will not be accepted unless this section is fully completed

## Conference booking options

Option 1: Full Conference Package	Fee excl. VAT	Fee inc. VAT
<b>NAEGA Member</b>	<b>£335</b>	<b>£402</b>
<b>Non Member</b>	<b>£415</b>	<b>£498</b>
One and a half-day conference programme with reception, dinner and accommodation (B&B) on Sunday 16th October and full-day programme on Monday 17th October.		
Option 2: Sunday 16th October Residential	Fee excl. VAT	Fee inc. VAT
<b>NAEGA Member</b>	<b>£150</b>	<b>£180</b>
<b>Non Member</b>	<b>£175</b>	<b>£210</b>
Half-day conference programme with reception, dinner and accommodation (B&B) Sunday 16th October.		
Option 3: Sunday 16th October Non Residential	Fee excl. VAT	Fee inc. VAT
<b>NAEGA Member</b>	<b>£55</b>	<b>£66</b>
<b>Non Member</b>	<b>£70</b>	<b>£84</b>
Half-day conference programme with reception, dinner Sunday 16th October.		
Option 4: Monday 16th October Non Residential	Fee excl. VAT	Fee inc. VAT
<b>NAEGA Member</b>	<b>£199</b>	<b>£238.80</b>
<b>Non Member</b>	<b>£249</b>	<b>£298.80</b>
Full-day conference programme Monday 17th October		
Bursary voucher number (if appropriate)		
Amount allocated	£	
Attached Yes/No		
<b>Total including VAT</b>	<b>£</b>	

## Special Interest Sessions

Delegates will be able to attend three special interest sessions. Please select five from the following list of nine sessions, marking them in priority order from 1st-5th choice. You will be allocated three and will endeavour to allocate your top choices.

- Blueprint for Careers
- Changes in HE/FE Funding: Implications for Practitioners
- E Guidance/E Learning
- Ensuring a Voice for Customers
- Ethical Practice in a Time of Change and Competition
- Guidance in the Community – A Big Society Approach?
- Labour Market Intelligence for Practitioners and Clients
- Lifelong Learning Accounts
- Work Programme and Adult Guidance

Choice

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## Payment details

Yes / No	I have enclosed a cheque payable to <b>EMMM National Conference</b> for £
Yes / No	I have enclosed a fully authorised Purchase Order number:
Yes / No	Payment will be made by BACS to: HSBC, 11 Stamford New Road, Altrincham, Cheshire WA14 1BW <b>Sortcode: 40-08-22 Account No: 71612905</b>
Signed	
Print Name	
Position	
Date	

**NB: Non-member fees includes NAEGA membership for 2011.**

**Payments must be made to the conference organisers EMMM National Conference.**

**Bookings cannot be made unless full payment or a fully authorised purchase order is sent with this booking form.**

**Confirmation will be sent by email on receipt of your completed booking form and payment. Joining instructions will be sent in September.**

**Please return all completed booking forms to the NAEGA Conference Office:**

Event Management & Marketing Matters  
Arley House · 23 Red Lane · Appleton · Cheshire · WA4 5AD  
Telephone: 01925 264663  
Email: [naega@emmm.co.uk](mailto:naega@emmm.co.uk)  
[www.emmm.co.uk/naega2011](http://www.emmm.co.uk/naega2011)

**For \*credit/debit cards, book online at [www.emmm.co.uk/naega2011](http://www.emmm.co.uk/naega2011)**

**\*Credit card bookings are subject to a 2.85% surcharge; debit card bookings have no surcharge.**

### Terms and conditions

This booking form constitutes a legally binding agreement. Payment must be received in full prior to the event. Delegate places will be confirmed and conference details sent subject to receipt of payment. Cancellations must be confirmed in writing three full weeks prior to the event and will be refunded minus an administration charge of £50. We regret that no refunds can be made after that time, for whatever reason, although substitutions will be accepted if notified in writing prior to the event. The personal information you provide will be held on a database by EMMM.

Please tick here if you do not want to receive information about future NAEGA events.

[www.naega.org.uk](http://www.naega.org.uk)